City of Lafayette
2009 Workplan
Goal One: Study Alternatives to Sheriff's Contract

Activity Date Due>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Status
Task 1: Distribute RFP	1												**Completed**
Task 2: Interview Consultants		13											**Completed**
Task 3: Select Consultant		20											**Completed**
Task 4: Review preliminary report				27									
Task 5: Receive final report and select preferred alternative						1							
Task 6: Begin negotiations with other agencies (including other sponsoring jurisdictions), if warranted							1						
Task 7: Provide notice to Sheriff of intent to retain or abandon contract. Contract requires six -month notice to abandon.												31	

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Goal Two: Open Lafayette Library & Learning Center to Public

Activity Date Due>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Status
Task 1: Metal Roof Complete			31										Completed
Task 2: Windows Installed; Bldg Closed-In				17									Partially Completed
Task 3: Raised Floor System Completed							7						
Task 4: Book Shelves Installed							31						
Task 5: Mechanical, Electrical, Plumbing Completed									9				
Task 4: Execute second loan with LLLCF						X							
Task 6: Building Skin Completed							8						
Task 7: Building Signage Installed								7					
Task 8: Site Work Completed							20						
Task 9: Street Frontage Work Completed								27					
Task 10: Building Construction Substantially Complete									15				
Task 11: Library Technology Installation									26				
Task 12: Opening Day Collection Delivered									17				

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Task 13: Library Move **Task 14:** Install furniture and grand opening										3 	 17		

City of Lafayette
2009 Workplan
Goal Three: Implement Financial Review Recommendations

Activity Date Due>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Status
Task 1: Establish joint Communications / Charter City Committee		17											Completed
Task 2: Draft goals, workplan and timeline			2										
Task 3: Interim report to City Council						22							
Task 4: Final report to City Council									X				
Task 5: Transfer surplus parking revenue to Core Area Maintenance budget						30							

City of Lafayette
2009 Workplan
Goal Four: Adopt Downtown Strategy and Specific Plan

Activity Date Due>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Status
Task 1: Release of Draft Plan for public review	26												Completed
Task 2: Advisory Committee meeting	31												Completed
Task 3: Review of Draft Plan by public, commissions, committees		1											Completed
Task 4: Community Workshop		25											Completed
Task 5: Joint meeting with consultant, Council, commissions and committees				TBD									Completed
Task 6: Acceptance of Draft Plan for environmental review				27									
Task 7: Environmental Review of Draft Plan					1								
Task 8: Public hearings by PC and Council on EIR and Plan										1			
Task 9: Certification of EIR and adoption of Plan by Council											23		

City of Lafayette
2009 Workplan
Goal Five: (Develop A Plan to) Fix More Failed Roads

Activity Date Due>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Status
Task 1: Reconvene Road Repair Task Force to discuss status		X											Completed
Task 2: Update roads backlog calculation			X										Completed
Task 3: Update CIP to reflect known revenue			X										Completed
Task 4: Meet with Road Repair Task Force to formulate workplan			30										

City of Lafayette
2009 Workplan
Goal Six: Adopt a Parks & Recreation Facilities Master Plan

Activity Date Due>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Status
Task 1: Prepare Draft Plan for PT&R Commission Review			X										Completed
Task 2: Present draft plan to City Council for comment.					X								
Task 3: Prepare Draft CEQA document for staff and PT&R Commission Review					X								
Task 4: Present Draft Plan and CEQA document to City Council						X							
Task 5: Hold Public Hearing							X						
Task 6: Adopt Final Plan								X					

City of Lafayette
2009 Workplan
Goal Seven: Complete the Senior Needs Assessment

Activity Date Due>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Status
Task 1: Determine scope of the needs assessment													**Completed**
Task 2: Develop and issue RFP													**Completed**
Task 3: Review responses and select consultant													**Completed**
Task 4: Raise funds to pay for consultant	O	N	G	O	I	N	G						
Task 5: Recommend to City Council to contract with BW Research						X							**Completed**
Task 6: Review background research and population demographics June with BW consultant						X							
Task 7: Hold Community workshops and executive interviews							X						
Task 8: Develop and conduct statistically reliable survey								X	X				
Task 9: Implement data analysis, report writing, and present results										X			

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Goal Eight: Secure Additional Downtown Parking

Activity Date Due>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Status
Task 1: Prepare proposal for AT&T re lease agreement for 34 spaces in lot near BART station	15												Completed
Task 2: Bring AT&T lease to Council for approval			31										Amend Goal
Task 3: Incorporate Parking Management & Strategy unit into draft Downtown Strategic Plan	31												Completed
Task 4: Track progress of Downtown Strategic Plan		O	N	G	O	I	N	G					
Task 5: Monitor opportunities to acquire parking in areas called out in DSP		O	N	G	O	I	N	G					
Task 6: Initiate development of expenditure plan and strategy for parking action plan in approved DSP		O	N	G	O	I	N	G					
Task 7: Pursue options for new downtown parking													Completed

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2009 Workplan
Goal Nine: Develop Plan & Strategy to Acquire Open Space

Activity Date Due>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Status
Task 1: Council considers formation of Open Space Committee (OSC)		23											Completed
Task 2: Draft mission and goals for OSC for Council review			9										Completed
Task 3: Advertise for OSC members			X	X									Completed
Task 4: Appoint OSC members					11								Completed
Task 5: Recruit for summer intern to help prepare open space master plan			X	X									Completed
Task 6: Prepare draft open space master plan						X	X						
Task 7: Present Draft Plan and CEQA document to OSC, Planning Commission, and PTR Commission								X					
Task 8: Present Draft Plan to City Council										X			

City of Lafayette
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Goal Ten: Prepare Lafayette Open Government Statement

Activity Date Due>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Status
Task 1: Introduce concept to Council; seek approval		9											**Completed**
Task 2: City Clerk gathers information for Council review					X	X							
Task 3: Council receives report at the second regular Council meeting of each June thereafter.						22							

Robbins, Joanne

From: Carl E. Anduri [canduri@lexmundi.com]
Sent: Monday, April 20, 2009 5:18 PM
To: Robbins, Joanne
Cc: Tatzin, Don
Subject: RE: Draft Agenda April 27th

One more:

5. Develop a Plan to Fix Failed Roads
The Roads Task Force met in February. Mayor Tatzin and Councilmember Anduri will meet with Tracy Robinson and Tony Coe for an in-depth review of the current financial data and will then schedule another meeting of the task force.

From: Robbins, Joanne [mailto:JRobbins@ci.lafayette.ca.us]
Sent: Monday, April 20, 2009 4:51 PM
To: Carl E. Anduri
Subject: RE: Draft Agenda April 27th

Thank you.

Joanne Robbins, CMC
City Clerk
City of Lafayette
3675 Mt. Diablo Blvd. #210
Lafayette, CA 94549
925-299-3210

From: Carl E. Anduri [mailto:canduri@lexmundi.com]
Sent: Monday, April 20, 2009 4:50 PM
To: Robbins, Joanne
Subject: RE: Draft Agenda April 27th

Joanne, here is my input for 10.B Workplans 2009:

7. Complete the Senior Needs Assessment
The two public sessions to obtain input for the survey are scheduled for Tuesday, April 28 at 2:00 p.m. and 6:00 p.m. The project is on track for completion in 2009. The Senior Needs Assessment Task Force continues its fundraising efforts.

9. Develop Plan and Strategy to Acquire Open Space
The Open Space Committee has already met twice – on April 9 and April 20. The third meeting is scheduled for May 1. The project (developing a plan and strategy) is on track for completion in 2009. The Committee anticipates that it will need a budget of $15,000 in FY2009-2010 to fund a survey.